

**Waite Park Community School  
Site Council  
Agenda  
2-13-17**

**Purpose:** The purpose of the Site Council shall be to represent students, parents, staff and community interests in the decision-making process governing the affairs of Waite Park Community School. Each council member represents the entire Waite Park School community and works toward the common goals and mission as stated in the School Improvement Plan (SIP).

**Norms:** Be present through active listening and respectful participation, speak your truth with grace, respect time, work collaboratively, be productive, make data driven decisions. Experience joy and have fun.

**Present:** Rochelle McGinness, Treshy Shaper (1<sup>st</sup> gr. Parent), Beth Campbell, Jamie Edwards (1<sup>st</sup> gr. parent), Adam Falkner (2<sup>nd</sup> gr parent), Danielle Clifford (kdgn parent), Ann Matthes, Todd VandeBerg, Carly McEathron

Topic	Notes/outcomes
Welcome	
Review the purpose of Site Council	<i>To have a voice from our community, parents &amp; staff on how Waite Park is run. School Improvement Plan and Budget are the main focuses.</i>
Winter SIP review	<p><i>We have three major goals (Math, Reading, climate/parent involvement) Monitor our progress and continue/change based on review.</i></p> <p><i>Literacy: Teacher implementation, evidence of student work, summary of impact – reports back to ILT (New literacy curriculum being implemented next year, so Site Council and ILT will be focusing heavily on this.)</i></p> <p><i>Math: All students get the LESA (launch, explore, summary, access) method. Math specialist (Roxanne Beasley) will be administering the CPV to students at risk with interventions to identify.</i></p>

	<p><i>Culture: Reducing suspensions and behavior referrals, training and implementation of Responsive Classroom. What is the impact/summary of this new method. Teachers are digging deeper into Responsive Classroom based on where teachers felt they needed to grow further. Principal and support staff meet ever week to talk about supporting a core group of students who need extra focus. Next Step: digging into cultural competency and equity.</i></p> <p><i>-Our area associate superintendent Paul Marietta will be presenting to the MPS school board this spring</i></p>
<p>Budget timeline and discussion of current programming. Priority survey</p>	<p><i>Feb 13/14, Budget priorities/parameters (Site Council, ILT, Staff)</i>  <i>Feb 17 Staffing request forms due/budget allocated to schools</i>  <i>Feb 21: Review budget and priorities with staff</i>  <i>Mar 6/7: Final Budget Presented (Site Council, 6<sup>th</sup>; ILT/Staff 7<sup>th</sup>)</i>  <i>Mar 10: Final Budget due to district</i>  <i>Mar 17-29: Budget Tie-Out Meeting at Davis Center (making sure all parameters are being met)</i>  <i>*Waite Park enrollment is steady, Title 1 (low income) will be reduced however this is a state-wide trend.</i></p> <p><i>Last year we had a generous budget, so we were able to get 2 full-time special ed teachers and additional SERT time, and cluster them with k-2/3-5 special ed students PLUS title one needs (behavior, climate). We've been able to more fully implement Zones of Regulation (red/green emotions), Mind-Up curriculum. Media admin (communications), day-time band, behavior staff was all increased.</i></p> <p><i>3<sup>rd</sup> Grade to 4<sup>th</sup> Grade transition: we currently have three 3<sup>rd</sup> grade classrooms but only two 4<sup>th</sup> grade classrooms which creates over-full 4<sup>th</sup> grade and 5<sup>th</sup> grade classrooms. This is an issue we will continue to have, as we have a high demand for enrollment.</i></p> <p><i>This year we hired on an additional teacher to help with the 4<sup>th</sup> grade teachers. There are many considerations going into what would be ideal; adding another classroom, adding a 4/5 split, another 4<sup>th</sup> grade classroom. All of these affect many components of the school (additional classroom space, additional specialist time, etc).</i></p> <p><i>Principal will have much more information later this week, which will be presented at the March 6<sup>th</sup> meeting.</i></p>

	<i>Survey add-on "as a parent would you rather have a split 4/5 classroom, or an additional AE support person"</i>
Leadership profile	(ran out of time, will be postponed until March meeting)
Agenda items for next meeting	May need to have an additional Site Council meeting regarding budget.

*Next Meeting Monday March 6<sup>th</sup>: focus: to approve the final budget (due March 10<sup>th</sup>)*